



# SSM

**Institute of Engineering and Technology  
Dindigul**

## **HAND BOOK 2021-2022**

**Name** .....

**Branch & Year** ..... **Section:** .....

**Roll No.:** .....**Register No.:** .....

**Address:**.....

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.....

**Dindigul-Palani Highway, Dindigul- 624 002.**

**Ph: 0451-2448800-2448899 Fax: 0451-2448855**

**E-mail: [ssmiedgl@gmail.com](mailto:ssmiedgl@gmail.com) Web: [www.ssmiet.ac.in](http://www.ssmiet.ac.in)**

## **WORKING HOURS & CONTACT DETAILS**

Office	:	8.30 a.m. to 5.10 p.m.
College	:	9.00 a.m. to 4.35 p.m.
Library	:	8.30 a.m. to 7.00 p.m.
Computer Centre	:	8.30 a.m. to 6.30 p.m.

### **Phone Numbers:**

Principal / College Office	:	0451 - 2448800 - 2448899
Fax	:	0451 – 2448855
Email	:	<a href="mailto:ssmietdgl@gmail.com">ssmietdgl@gmail.com</a>
Website	:	www.ssmiet.ac.in
Postal Address	:	SSM Institute of Engineering & Technology Dindigul-Palani Highway Dindigul - 624 002 Tamil Nadu, India.

## **EDITORIAL BOARD**

**Dr. D. Senthil Kumaran**

Principal

**Mr. J. Srinivasan**

Asso. Professor/English

**Dr. K. Sudha**

Librarian

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# **S. CHENNIMALAI GOUNDER CHARITABLE TRUST**

## **KNOW YOUR TRUSTEES:**

Sri Shanmugavel Mills (SSM) is one of the leading business houses in Textile Industry in Dindigul District for over 30 years. SSM Group's strong desire to offer world class high quality Engineering Education has led to the launch of SSM Institute of Engineering and Technology in Dindigul from the academic year 2011-2012. They have a proven track record of bringing new quality mantra in the chosen field of yarn and textiles in the country. Diversified ventures in engineering, energy and education also benchmark them in standard and quality. One of the primary objectives of establishing S. CHENNIMALAI GOUNDER CHARITABLE TRUST is to provide world class engineering education in Dindigul to all the aspiring young talents culminating in the process of nation building by transforming the students into reliable and well qualified human resources.

The Trustees are optimistic about SSMIET becoming a great landmark in the history of higher education in Dindigul district. Though the venture is new, it has attracted exemplary team of globally reputed stalwarts to transform this educational initiative, a completely different one as compared to the existing ones. Every care is taken to provide a new learning experience at the campus. The management has pre-empted in providing outstanding infrastructure and smart and dynamic intellectual capital to students matching any international campus.

<b>Chairman &amp; Managing Trustee</b>	<b>Shri. C. Kandaswamy</b>
<b>Member</b>	<b>Shri. K. Shanmugavel</b>
<b>Member</b>	<b>Shri. K. Sivaraj</b>
<b>Member</b>	<b>Smt. K. Indira</b>
<b>Member</b>	<b>Smt. J. Jeyalakshmi</b>

# **VISION & MISSION**

## **VISION**

To inculcate strong knowledge of engineering among the students to excel in their domain through a standard of excellence in learning, research and transform them to face challenges and cater to the needs of the society by imparting competent technical and entrepreneurial skills with human values and ethics

## **MISSION**

- To encourage students to become self-disciplined individuals through appropriate teaching learning process
- To empower students by providing conducive environment to develop them as systematic professionals and responsible citizens
- To maintain a healthy relationship with industries by establishing centres of excellence for multiple skill development and technological training
- To provide conceptual knowledge that supports design and development of new products for sustainable development

## **Goals Cherished at SSMIET**

1. Uncompromising punctuality and sincerity
2. Excellence in educational quality
3. Suitable placement or higher education or entrepreneurship
4. Research and development activities
5. Good communication skills
6. Professional ethics and moral values
7. Being smart and energetic
8. Leadership qualities
9. Care and concern towards society and country
10. Respect for fellow human beings and nature

## **Department – Vision / Mission**

<b>Automobile Engineering</b>	
<b>Vision</b>	<b>Mission</b>
<p>To accomplish excellence in academics, innovation and research by offering the distinctive education and exposure to groom as the best automobile engineers with global competitive skills to cater to the needs of society</p>	<ul style="list-style-type: none"> <li>• To impart unique fundamental knowledge and interdisciplinary problem solving skills in automobile engineering domain to become self – driven professionals</li> <li>• To provide a caring and conducive environment for students in which value added courses are offered to acquire conceptual working knowledge and discover the best of their abilities with confidence to design and develop new products</li> <li>• To constantly maintain a meaningful relationship with industries by establishing centers of excellence for technological training and product development</li> </ul>
<b>Civil Engineering</b>	
<b>Vision</b>	<b>Mission</b>
<p>To provide technical education to all aspiring students to become Civil Engineering professionals with creativity, competency, and the skill to solve challenges with societal focus</p>	<ul style="list-style-type: none"> <li>• To transform students as self-driven individuals with outstanding technical skills and highest ethical values to serve the community</li> <li>• To impart results of research, for national needs and preserve the environment through appropriate solutions</li> <li>• To serve and maintain healthy relationship with construction industry by providing innovative and practical insight to meet the overall needs of business</li> <li>• To provide conceptual knowledge that supports sustainable development to promote lifelong learning</li> </ul>
<b>Computer Science and Engineering</b>	
<b>Vision</b>	<b>Mission</b>
<p>To grow as an eminent department with excellence in computing and research by integrating computer and information technology to develop products and services for the benefit of the society with ethical values</p>	<ul style="list-style-type: none"> <li>• To instill in students the urge to learn by imparting finest quality education</li> <li>• To impart good attitude and integrate creativity and research orientation</li> <li>• To initiate interest and equip students to design and develop intelligent products</li> <li>• To inculcate the desire to serve the society with ethical values</li> </ul>

<b>Electronics and Communication Engineering</b>	
<b>Vision</b>	<b>Mission</b>
<p>To empower students with essential skills in engineering by imparting in-depth conceptual knowledge in Electronics and Communication Engineering domain to meet technological excellence, professional commitment, and social responsibility</p>	<ul style="list-style-type: none"> <li>• To equip students with current trends and latest technologies in the field of Electronics and Communication Engineering through innovation in learning, research, and state of the art laboratories</li> <li>• To establish a conducive environment for the students to develop professionalism, leadership qualities, and entrepreneurial skills with high ethical standards for self and social development</li> <li>• To equip students to provide appropriate solutions with their conceptual knowledge to address societal needs</li> </ul>
<b>Electrical and Electronics Engineering</b>	
<b>Vision</b>	<b>Mission</b>
<p>To transfer young minds into globally competent electrical engineers and entrepreneurs to meet technological needs of the society</p>	<ul style="list-style-type: none"> <li>• Equipping students with advanced knowledge in Electrical and Electronics Engineering and professional skills required to face future challenges.</li> <li>• Enhancing students interest in research by introducing cutting edge technologies.</li> <li>• Empowering students with entrepreneurial and leadership skills to transform them as better citizens</li> </ul>
<b>Mechanical Engineering</b>	
<b>Vision</b>	<b>Mission</b>
<p>To contribute to the National economy by imparting a high quality engineering education and research leading to well-qualified mechanical engineers with innovative, entrepreneurial mindset along with social concerns</p>	<ul style="list-style-type: none"> <li>• Instituting an environment with a value-based education system sustained by quality resources and teaching, learning processes to nurture the student's knowledge and skill in the faculty of mechanical engineering.</li> <li>• Progressing interactions with the members concerned to ensure continuous improvement in the academic processes to congregate the fast changing requirements.</li> <li>• Establishing centers of excellence in the domain of mechanical engineering to endorse academic augmentation, to engender knowledge and entrepreneurial talents to meet the current challenging requirements by the industry.</li> <li>• Promoting co-curricular and extra-curricular activities to develop the life skills of graduating mechanical engineering students</li> </ul>

# PROFILE OF THE INSTITUTE

## KNOW YOUR CAMPUS

SSMIET campus is located at about 5 Kms from Dindigul Junction/ central bus stand on the Dindigul- Palani highway. The simplest and most economical way to reach SSMIET campus is by bus. SSMIET campus is surrounded by hills and the greenery provides good academic ambience. The entire campus is connected through optical fiber network. Apart from the academic block, there are functional clusters like admin block, workshops, fitness and games, separate hostels for boys and girls, library, seminar halls, canteen, and a massive auditorium. Purified water is provided in the campus for drinking and sewage water from various outlets is recycled and utilized for watering the garden in the campus. Huge play grounds provide a great opportunity for students to actively involve in sports as mind and body should be fit for better learning and honing their personality. In the campus, all are expected to develop intellectual, spiritual and physical dimensions to enhance their overall personality.

## OUR EDUCATIONAL PHILOSOPHY AND CURRICULUM

The educational philosophy followed in this campus aims at producing students who could meet the challenges at the international technical job market. World class engineering professionals groomed in this campus would be nurtured to outsmart any competitor from any part of the world. Our commitment to academic skill development will be self-evident through the learning and teaching strategies followed in our campus. In short, the main objective of our institution is to transform all the youth of rural and semi- urban areas into employable workforce in companies of high repute or to build confidence in them to start their own business ventures without overlooking the basic values or ethics. The institute will place students at the centre of its education mission in order to develop knowledge, skills and self-confidence that they need to make an active contribution to a rapidly changing world. The curriculum followed in this campus is prescribed by **Anna University, Chennai**, to which the institute is affiliated.

## COURSES OFFERED

### UG DEGREE

- B.E. Automobile Engineering
- B.E. Civil Engineering
- B.E. Computer Science and Engineering
- B.E. Electronics and Communication Engineering
- B.E. Electrical and Electronics Engineering
- B.E. Mechanical Engineering

### PG DEGREE

- M.E. Communication Systems
- M.E. Thermal Engineering



## VALUE ADDED COURSES

Automobile	Civil
➤ Troubleshooting of Two Wheeler systems	✓ MS Office 2010
➤ Solid Works & CATIA Modeling Software Training	✓ Auto CAD 2020 Version 23.1
➤ ANSYS – Analysis Software Training	✓ Staad Pro VBI Version 11.9
	✓ Revit Architecture Version 1.1
CSE	ECE
• Core Java Training	▪ Embedded IOT
• Solving Problems Using Python Programming	▪ PCB Design & Manufacturing
• Automated Software Testing Using Selenium Web Driver	▪ Artificial Intelligence and Robotics
• Python With Advanced Concepts	▪ Python Programming
EEE	Mechanical
❖ Industrial Automation	✚ CNC Programming
❖ Auto CAD	✚ Machine Drawing
❖ PSAT & Power World Simulator	✚ Auto CAD
❖ Motor Design using ANSYS	✚ Industry 4.0
❖ PCB Design and Fabrication	✚ Refrigeration and Air Conditioning
	✚ CATIA- 3D Modeling Software
	✚ Industrial Automation

## ADDITIONAL FACILITIES

- Air Conditioned Seminar Halls/Auditorium
- ATM
- Canteen
- Dispensary
- Water Purifiers
- Xerox Shop cum Stationery Store

## PROFESSIONAL MEMBERSHIPS/CLUBS/CELLS/ASSOCIATIONS

- ISTE Chapter, ISTE Students Chapter
- CSI Chapter
- IETE Students Chapter
- SAE-Society of Automotive Engineers
- Entrepreneurship Development Cell
- WEC – Women Empowerment Cell
- Grievance Redressal Cell (Anti-Sexual Harassment Cell)
- Training and Placement Cell
- National Service Scheme (NSS)
- Youth Red Cross (YRC)
- Born Genius – Ramanujan Math Club
- Rortract Club
- Young Innovators Club
- Alumni Association
- Anti-Ragging Committee
- Cultural Committee
- Tamil Mandram
- Humane League

## **FACULTY DETAILS**

SSM Institute of Engineering & Technology has on its roll vastly experienced and well qualified faculty in all disciplines. Periodical lectures by eminent visiting professors, scientists and educational administrators are arranged to update the knowledge of students / faculty in their respective fields of study.

**PRINCIPAL : Dr. D. Senthil Kumaran, M.E., Ph.D.**

### **Department of Automobile Engineering**

1. Dr. K.A. Sundararaman, M.E, Ph.D.,	Professor & Head
2. Mr. R. Rajavel, M.E., (Ph.D).,	Asso. Professor
3. Mr. G. Sahayaraj, M.E.,	Asst. Professor
4. Mr. V. Seenivasaperumal, M.E., (Ph.D.),	Asst. Professor
5. Mr. S. Mohanasundaram, M.E., (Ph.D.),	Asst. Professor
6. Mr. P. Karthik Selvan, M.E.,	Asst. Professor
7. Mr. C. Dinesh Kumar, M.E.,	Asst. Professor

### **Department of Civil Engineering**

1. Dr. G. Selvabharathi, M.E., Ph.D.,	Asso. Professor & Head
2. Mrs. S. Lingeswari, M.E.,	Asso. Professor
3. Mrs. C. Merlin Rani, M.E., (Ph.D.),	Asso. Professor
4. Mr. A. Arul Gnanapragasam, M.E., (Ph.D.),	Asso. Professor
5. Mr. V. Praveen Jesuraj, M.E.,(Ph.D.),	Asst. Professor
6. Mr. M.P. Karthik, M.E., (Ph.D).,	Asst. Professor
7. Mr. T. Sivaganesan, M.E.,	Asst. Professor
8. Mr. P.M. Sharan Karthik, M.E.,	Asst. Professor
9. Ms. S. Saranya, M.E.,	Asst. Professor
10. Mrs. R. Ramya, M.E.,	Asst. Professor
11. Mr. M. Anandh, M.E.,	Asst. Professor
12. Mr. V. Anandan, M.E.,	Asst. Professor
13. Mrs. M. Uma Mageswari, M.E.,	Asst. Professor

### **Department of Computer Science and Engineering**

1. Dr. V. Shunmughavel, M.E., Ph.D.,	Professor & Head
2. Dr. G. Prabhu, M.E., Ph.D.,	Asso. Professor
3. Dr. V. Nivedhitha, M.E., Ph.D.,	Asso. Professor
4. Ms. S. Deepika, M.E., (Ph.D.),	Asst. Professor
5. Ms. A. Priyanka, M.Tech., (Ph.D.),	Asst. Professor
6. Ms. N. Padmapriya, M.E.,	Asst. Professor
7. Ms. N. Anu Lavanya, M.E., (Ph.D.),	Asst. Professor
8. Ms. N.J. Divya, M.E.,	Asst. Professor
9. Ms. Divya, M.Tech.,	Asst. Professor

## Department of Electronics and Communication Engineering

1. Dr. S. Karthigai Lakshmi, M.E., Ph.D.,	Professor and Head
2. Dr. C. Sujatha, M.E., Ph.D.,	Professor
3. Dr. K.Vinothkumar, M.E., Ph.D., M.B.A.,	Asso. Professor
4. Dr. K. Rajesh, M.E., Ph.D.,	Asso. Professor
5. Dr. V. Jeevanantham, M.E., Ph.D.,	Asst. Professor
6. Dr. M. Jeyalakshmi, M.E., Ph.D.,	Asst. Professor
7. Mrs. A. Geetha, M.E., (Ph.D.),	Asst. Professor
8. Mr. V.P. Jay Fantin, M.E., (Ph.D.),	Asst. Professor
9. Mr. S. Dhamodharan, M.E., (Ph.D.),	Asst. Professor
10. Mr. R. Carol Praveen, M.E., (Ph.D.),	Asst. Professor
11. Mr. M. Manikandan, M.E., (Ph.D.),	Asst. Professor
12. Mr. R. Senthil Kumar, M.E., (Ph.D.),	Asst. Professor
13. Mr. M. Prem Kumar, M.E., (Ph.D.),	Asst. Professor
14. Mr. J. Vetri Mani Kumar, M.E., (Ph.D.),	Asst. Professor
15. Mr. K.S. Arun Kumar, M.Tech., (Ph.D),	Asst. Professor
16. Mr. V.P. Gokulan, M.E.,	Asst. Professor
17. Mr. S. Jayakumar, M.E., (Ph.D.),	Asst. Professor
18. Mrs. G. Saranya, M.E., (Ph.D.),	Asst. Professor
19. Mr. S. Karthik, M.E., (Ph.D),	Asst. Professor
20. Ms. R. Sangeetha, M.E.,	Asst. Professor
21. Mrs. S. Abirami, M.E.,	Asst. Professor
22. Mrs. K. Divya, M.E.,	Asst. Professor

## Department of Electrical and Electronics Engineering

1. Dr. G. Mohan Babu, M.E., Ph.D.,	Professor & Head
2. Mr. V. Sivakumar, M.E., (Ph.D.),	Asst. Professor
3. Mr. D. Manoj, M.E., (Ph.D.),	Asst. Professor
4. Mr. G. Satheesh Kumar, M.E., (Ph.D.),	Asst. Professor
5. Mr. T. Arul Kumar, M.E., (Ph.D.),	Asst. Professor
6. Mr. P. Siva Subramanian, M.E., (Ph.D.),	Asst. Professor
7. Mr. B. Mari Sekar, M.E., (Ph.D.),	Asst. Professor
8. Mrs. S. Bavithra, M.E.,	Asst. Professor
9. Mrs. S. Vijaya Samundeeswari, M.E., (Ph.D.),	Asst. Professor
10. Ms. A.S.F. Subhamathi, M.E.,	Asst. Professor

## Department of Mechanical Engineering

1. Dr. D. Senthil Kumaran, M.E., Ph.D.,	Professor and Principal
2. Dr. G. Sankara Narayanan, M.E., Ph.D.,	Professor and Head
3. Dr. S.Joseph Dominic Vijayakumar, M.E., Ph.D,	Professor
4. Dr. M. Muthukannan, M.E., Ph.D.,	Professor
5. Dr. V. Kandavel, M.E., Ph.D.,	Asso. Professor
6. Dr. M. Sabareeswaran, M.E., Ph.D.,	Asso. Professor
7. Dr. R. Subhaa, M.E., Ph.D.,	Asso. Professor
8. Mr. R. Dhileepan Kumarasamy, M.E.,(Ph.D.),	Asst. Professor
9. Mr. C. Silambarasan, M.E., (Ph.D.),	Asst. Professor
10. Mr. M. Prabakaran, M.E., (Ph.D.),	Asst. Professor
11. Mr. T. Ravichandran, M.E., (Ph.D.),	Asst. Professor
12. Mr. B.Aravinth, M.E., (Ph.D.),	Asst. Professor
13. Mr. P.Shankar Kannan, M.E., (Ph.D.),	Asst. Professor
14. Mr. P. Deenathayalan, M.E., (Ph.D.),	Asst. Professor
15. Mr. U. Karthik, M.E., (Ph.D.),	Asst. Professor
16. Mr. M. Selwin, M.E., (Ph.D.),	Asst. Professor
17. Ms. V. Preethi, M.E., (Ph.D.),	Asst. Professor
18. Mr. T. Karthick Muniyasamy, M.E., (Ph.D.),	Asst. Professor
19. Mr. M. Kavin Kumar, M.E., (Ph.D.),	Asst. Professor
20. Mr. M. Logeswaran, M.E., (Ph.D.),	Asst. Professor

## Department of Chemistry

1. Dr. N. Sampath Kumar, M.Sc., M.Phil., Ph.D.,	Professor & Head
2. Mrs. K. Thara, M.Sc., M.Phil. (Ph.D.),	Assistant Professor
3. Mrs. S. Soundaralakshmi, M.Sc., M.Phil. B.Ed., (Ph.D.),	Assistant Professor

## Department of English

1. Mr. J. Srinivasan, M.A., M.Phil., (Ph.D.),	Asso. Professor & Head
2. Mrs. V.Sumithra, M.A., M.Phil.,	Asst. Professor
3. Mrs. J. John Prateeba, M.A., M.Phil.,	Asst. Professor
4. Mrs. P. Kothai Natchiar, M.A., M.Phil., (Ph.D.),	Asst. Professor

## Department of Mathematics

1. Dr. M. Rameswari, M.Sc., M.Phil., Ph.D., SET.,	Professor & Head
2. Mr. R. Satheesh Babu, M.Sc., M.Phil., PGDCA., (Ph.D.),	Asst. Professor
3. Mrs. S.Kavitha, M.Sc., M.Phil., SET., (Ph.D.),	Asst. Professor
4. Mrs. S. Sudha, M.Sc., M.Phil., B.Ed., DCA., SET., (Ph.D.),	Asst. Professor
5. Mr. M. Christopher, M.Sc., M.Phil., B.Ed.,	Asst. Professor
6. Mrs. R. Janani, M.Sc., M.Phil., CSIR-NET.,(Ph.D.),	Asst. Professor
7. Mr. R. Saravanan, M.Sc., M.Phil.,	Asst. Professor
8. Ms. R. VithyaDevi, M.Sc., M.Phil., B.Ed.,(Ph.D.),	Asst. Professor
9. Mrs. S. Hemalatha, M.Sc., M.Phil., B.Ed.,(Ph.D.),	Asst. Professor

## Department of Physics

- |  |                    |
|--|--------------------|
| 1. Dr. G. Shanmugam, M.Sc., M.Phil., PGDCA., Ph.D.,          | Professor and Head |
| 2. Dr. J. Abraham Hudson Mark, M.Sc., B.Ed., M.Phil., Ph.D., | Asso. Professor    |
| 3. Mrs. S. Nithya, M.Sc., B.Ed., M.Phil., (Ph.D.),           | Asst. Professor    |

## Department of Library

- |   |                     |
|---|---------------------|
| 1. Dr. K. Sudha, M.Com., M.L.I.Sc., M.Phil., Ph.D., | Librarian           |
| 2. Ms. M. Amutha, D.T.Ed., M.A., M.L.I.Sc.,         | Assistant Librarian |

## Department of Physical Education

- |                                    |                   |
|------------------------------------|-------------------|
| 1. Mr. S. Jeyakumar, M.A., M.PEd., | Physical Director |
|------------------------------------|-------------------|

## Department of Training and Placement

Professor in-charge/ Placement	Dr. C. Sujatha Prof/ECE
TPO	Mr. C. Silambarasan AP/Mech (For Non-Circuit Branches) Mr. J. Vetri Mani Kumar, AP/ECE( For Circuit Branches)
Department Coordinators	Mr. G. Sahayaraj, AP/Auto Mr. V. Praveen Jesuraj, AP/Civil Mrs. S. Deepika, AP/CSE Mr. R. Carol Praveen, AP/ECE Mr. D. Manoj, AP/EEE Mr. M. Selwin, AP/Mech

## NON-TEACHING STAFF

### STAFF – TECHNICAL

#### Department of Automobile Engineering

- |                                 |                     |
|---------------------------------|---------------------|
| 1. Mr. S. Jeya Prathap, I.T.I., | Technical Assistant |
|---------------------------------|---------------------|

#### Department of Civil Engineering

- |                               |                     |
|-------------------------------|---------------------|
| 1. Mr. R. Dinesh, I.T.I.,     | Technical Assistant |
| 2. Mr. R. Thirupathi, D.C.E., | Technical Assistant |

#### Department of Computer Science and Engineering

- |                                 |                |
|---------------------------------|----------------|
| 1. Mr. X. Franklin Aro, B.E.,   | Lab Technician |
| 2. Ms. M. Umavathi, M.Sc. (CSE) | Lab Technician |

## **Department of Electronics and Communication Engineering**

1. Mr. A. Issack, D.E.C.E., (AMIE), Technical Assistant
2. Mr. P. Rajesh, D.C.S.E., Technical Assistant
3. Mrs. R. Soundara Pandiammal, I.T.I., B.C.A Technical Assistant
4. Mr. R. John Baskaran, B.E., Technical Assistant
5. Mr. S. Vairamani, B.E. Technical Assistant

## **Department of Electrical and Electronics Engineering**

1. Mr. K.G. Murugan, D.E.E.E., Technical Assistant
2. Mr. S.R. Karikalan, D.E.C.E., Technical Assistant
3. Mr. J. Christhu Raja, D.E.E.E., Technical Assistant

## **Department of Mechanical Engineering**

1. Mr. P. Kaliappan, D.M.E., B.E., M.E., Technical Assistant
2. Mr. S. Sivachandran, D.M.E., B.E., Technical Assistant
3. Mr. M. Mayilvahanan, D.M.E., Technical Assistant
4. Mr. A. Gopinath, D.M.E., Technical Assistant

## **Department of Chemistry**

1. Mr. V. Nagaraj, M.Sc., B.Ed., Technical Assistant

## **Department of English**

1. Mr. V. Visva Rathinam, B.A., Technical Assistant

## **Department of Physics**

1. Mr. M. Antonydass, I.T.I., Technical Assistant

## **Network and Server Maintenance**

1. Mr. D. Rex, D.E.C.E., B.E., System Administrator

## **Exam Cell**

1. Mrs. A. W. Sophia, M.A., Assistant

## **STAFF – OFFICE**

1. Mr. P. Ramasamy, B.Sc., Administrative Officer
2. Mr. P. Loganathan, M.Com., Assistant
3. Ms. K. Vinotha, MBA, Assistant
4. Mrs. C. Banu, B.Com., D.Co-op., Assistant
5. Mr. S. Kailasam, B.E., B.Ed., Assistant
6. Mrs. R. Illavarasi, (B.A.) Attender

## **House Keeping**

1. Mr. G. Selvamani, M.Sc., B.Ed., PGDCS., Public Relations Officer (PRO)
2. Mr. V. Vijayan Estate Officer

## **Hostel**

1. Principal Chief Warden
2. Dr. N. Sampath Kumar, Prof./Chemistry (Boys) Deputy Warden
3. Mrs. M. Angaleeswari (Girls) Deputy Warden

# GENERAL INSTRUCTIONS

## GUIDELINES TO STUDENTS

The rules and regulations of the college may undergo changes from time to time depending on the need and the emerging situation. Students and parents are expected to update themselves with the latest rules and regulations. Every student is expected to follow the rules and regulations of the college and maintain strict discipline. Right from inception, SSMIET maintains a high standard of discipline. Students should learn to admire the intention of the college as the rules and regulations are for the benefit of students.

1. Be courteous and greet faculty and staff members while meeting them in the campus.
2. Meet the Principal/ HoD/ Faculty only during the break.
3. Plan any religious activity during weekends or holidays.
4. Attend all functions, meeting, and take part in extra-curricular activities conducted by the College.
5. Conduct yourself, wherever you are, in such a way to earn a good name for the college.
6. Avoid smoking/chewing bubble gum/consuming alcohol/tobacco products inside the campus.
7. Do not indulge in any kind of celebrations without prior permission from the management and breach of this would be viewed seriously.
8. Periodical reports of the students would be sent regularly to the parents / guardian and they are expected to meet the HoD/Principal for any discussion regarding the same.
9. Exchange of cards/ mail/ long conversations should be avoided with the opposite sex.
10. On all occasions, girls have to occupy the first half of the bus and the second half should be occupied by boys. Proper discipline should be maintained inside the bus while travelling.
11. It is prohibited to walk on lawns, pluck flowers or damage any plant and scribbling on walls of classes, wash rooms, labs, workshops, canteen, hostel premises and on furniture would attract severe punishment.
12. All have to strictly follow certain rules such as:
  - a. Not to throw any wrapper or tea cups inside the campus.
  - b. Not to create noise in the corridors.
  - c. Not to call anyone by nick names offending the person.
  - d. Not to call anyone from one corridor to another at a high pitch voice.

- e. Not to use harsh words to any faculty or staff both in the institute and hostel.
- f. Not to quarrel with anyone even outside the campus, when they travel in the college bus.
- g. Not to differentiate the fellow students by status, caste or creed.
- h. Not to deviate from any instruction given by the faculty on academic matters.
- i. Not to remain in the hostel when the sessions are on.
- j. Not to leave the class / hostel without prior permission from the authority concerned.

## **RAGGING – ACT**

Ragging in any form, at any place or time is a cognizable offence that will attract severe punishment including getting summarily expelled from the college / university.

### **Extract of Tamil Nadu Govt. Gazette- Extra ordinary Dt. 29-1-97 (Bill No. 8 of 1997 Tamil Nadu**

#### **Prohibition of Ragging Act):**

1. In this act, unless the context otherwise requires, “Ragging” means display of noisy, disorderly conduct, doing any act which causes or is likely to cause physical or psychological harm or raise apprehension or fear or shame or embarrassment to a student in any educational institution and includes
  - teasing, abusing or playing practical jokes on or causing hurt to such student; or
  - asking the student to do any act or perform something which such student will not, in the ordinary course, willingly act or perform.
2. Ragging within or outside any educational institution is prohibited.
3. Whoever directly or indirectly commits, participates, abets or propagates “Ragging” inside or outside any educational institution shall be punished with imprisonment for a term which may extend to **two years** and shall also be liable to a fine which may extend to **ten thousand rupees**.
4. Any student convicted of an offence under section 4, shall also be dismissed from the educational institution and such student shall not be admitted in any other educational institution.
5. Without prejudice to the foregoing provisions, whenever any student complains of ragging to the head of an educational institution or to any other person responsible for the management of the educational institution, the person concerned shall inquire into the same immediately and if found true, shall suspend the student, who has committed the offence, from the educational institution.



## **CLASS ROOM CULTURE**

### **Students are strictly expected**

1. To be polite, dignified, neat and obedient.
2. To be seated in the lecture hall, five minutes before the commencement of the class.
3. To stand up as a mark of respect when a faculty enters or leaves the class room.
4. To maintain discipline and silence inside the lecture hall/drawing hall / labs / workshops / college bus.
5. Not to loiter inside the campus during the working hours.
6. To bring their own calculators, drawing instruments, charts, data book etc., whenever needed.
7. To take care of their belongings and not to bring any valuables to the college.
8. Not to use MOBILE/ CAMERA inside the college campus/college bus.
9. To avoid chewing bubble gum, eating any edible items inside the class room during working hours.
10. To wear their own lab coats and bring observation and record note books to the labs/classes regularly.
11. To be very attentive while doing their lab experiments so as to complete the experiments within the time limit.
12. To submit the record of experiments done in a practical session in the following lab session itself.

## **DRESS CODE**

### **Students are advised**

1. To wear their identity cards as soon as they enter the campus and continue to do so until they leave the campus.
2. To wear the identity card continuously displayed and not hidden inside the shirt pockets.
3. Not to wear identity card belonging to others and not to indulge in any malpractice that will invite severe action.
4. To get a new ID card from the college office, within a week of losing the original ID card. In the mean time wear temporary ID card.
5. To wear clean appropriate formal wear inside the campus.
6. To wear formal pants with formal shirts tucked in properly in the case of boys/ churidhars with neatly pinned dhuppatas in the case of girls.
7. Not to wear T-Shirts/ Jeans and other casuals.
8. Not to wear fancy /wide belts but simple formal belts with small buckles.
9. Not to sport a beard/French beards and long hair but come neatly shaved with neat hair cut in the case of boys.

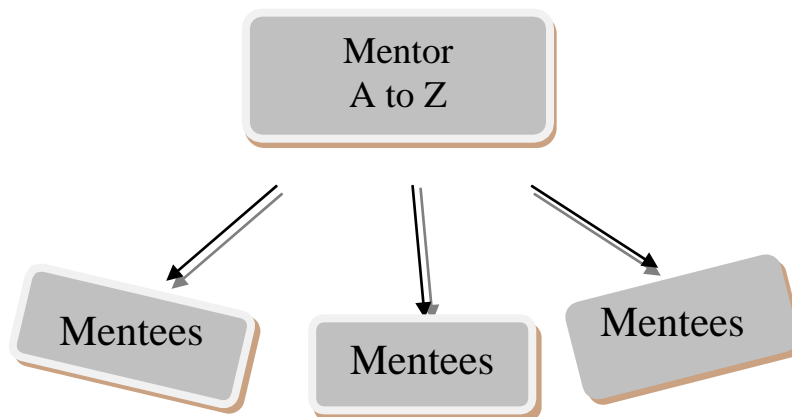
10. Not to wear short tops/leggings/tight pants, thin flimsy dresses in the case of girls.
11. Not to wear flashy dresses/ fancy jewellery or leave the hair loose but come with neatly plaited (braided) hair in the case of girls.
12. To wear black polished leather shoes with black socks on all days in the case of boys and on lab days in the case of girls for safety purpose. On other days girls may wear black leather cut shoes with black socks.
13. To adhere the dress code throughout the working hours.
14. To wear lab coats during all lab sessions.
15. Not to deviate from the dress code during any programme conducted by the college/department.

## **MENTORING –SYSTEM AND ITS IMPORTANCE**

Mentoring system followed at SSMIET enables close monitoring of the progress of the students.

Every 20 students will be allotted to a particular faculty member during a semester.

He/ She will counsel the wards every week. Detailed background information about the students will be available with the mentors and regular updates about the individual students ensure close monitoring of the progress made during a particular semester. Students innate talents are identified and their participation in co-curricular and extracurricular activities are encouraged and monitored. Students progress in academics is periodically reported to the parents. The collaboration of the parents and faculty members ensure effective implementation of the mentoring system. Close monitoring will strengthen the students in many aspects to gain competitiveness, competency, maturity, goal settings, clarity of thought and positive attitude.



Interactions for

- |  |   |                        |
|--|---|------------------------|
| <ol style="list-style-type: none"> <li>1. Academic</li> <li>2. Personal</li> <li>3. Career</li> <li>4. Family</li> </ol> | } | <p>Better grooming</p> |
|--|---|------------------------|

## **LEAVE LETTER, PERMISSION & ABSENTEEISM**

Attendance is taken at the beginning of every period by the respective faculty handling the class. Any student who comes late to class or who is not present while taking the attendance will be marked absent for that session.

1. Students who come late or absent themselves for any period in the forenoon / afternoon will be treated absent for half a day.
2. Students can avail leave only after getting prior permission except during sudden sickness or unforeseen circumstances.
3. Students who need one day leave should get permission from the mentor and class-in-charge. During emergency situation, it should be informed to the mentor and approval should be obtained on the very next day itself.
4. Students who need leave for two days should get permission from the mentor, class in-charge and HoD.
5. Students who need more than two days leave should get permission from the mentor, class in-charge, HoD and the Principal.
6. Leaving message over telephone/mobile/Whatsapp is not encouraged.
7. For one day sick leave or leave due to unforeseen circumstances, a leave letter signed by the Parent/Guardian/Warden should be submitted to the HoD, on the very next day itself, when the student reports to the college.
8. For the leave which extends for 2 days continuously, the leave letter signed by the Parent/Guardian/Warden must reach the class-in-charge or HoD or Principal through a messenger and the parent should confirm the same through phone to the college office number (0451-2448800). However, following this telephone message, if the leave letter does not reach on the second day, the leave will be treated as absence.
9. If a student is absent for **5 cumulative working days** continuously or at random in that semester without prior permission, his/her Parents will have to meet the HoD/ Principal. Only then he/she will be permitted to attend the classes.

10. Students must avoid taking long leave. However, such leave at extraordinary situations may be availed with prior permission and valid proof, at least a week before from HoD/ Principal.
11. Students who fail to report on the re-opening day after long holidays (after more than 3 holidays) should pay a fine of **Rs.200/-**. Leaving message through any source or representations by Parent or Guardian will not be accepted.
12. Leave letters must be submitted to the mentor concerned.
13. Students are permitted to avail **On Duty leave** as per the requirement, but only with prior permission from HoD and Principal.
14. Bridging of holidays is not permitted.

## **EXAMINATION RULES**

1. Students are expected to be thorough with the University exam rules and regulations and follow them strictly. Information regarding the same is available in Anna University, Chennai website. ([www.annauniv.edu](http://www.annauniv.edu))
2. There will be a series of two unit tests, three internal tests, and a model examination in a semester.
3. The duration of each unit test is 60 minutes, internal test is 90 minutes and model examination is 3 hours.
4. Students are expected to attend the unit tests, internal tests and model exam compulsorily.
5. Absenteeism during the unit tests, internal tests and model exam is not permitted and it will be dealt seriously.
6. Absenteeism with/without prior sanction of HoD/Principal will be treated as failure.
7. Failure in more than two subjects in any test will be considered as a severe lapse in academic performance. The Parents / Guardian of these students will be summoned to explain the poor performance and a written commitment will be obtained, for improved performance in the successive test / examination.
8. Students must attend extra coaching classes if they fail in unit tests/internal tests and model exam.

9. Students involving in malpractices during unit tests/internal tests/model examination will be punished by awarding no marks for all the subjects appeared during the respective unit tests/internal tests/ model exam while calculating internal marks.
10. Students must occupy their allotted seats 10 minutes before the commencement of the examination.
11. Students indulging in malpractice during semester examination will be dealt as per Anna university norms.
12. Students are not allowed to use programmable calculators like Casio, Elektronika etc...
13. Students are expected not to write or scribble anything on the question paper.
14. Students will not be allowed to leave the hall before the completion of the examination time.

### **TIPS FOR EXAMINATIONS**

1. A neat handwriting gives a good impression.
2. The first answer written in the answer paper should be written in the best possible manner.
3. Answer all the required number of questions. Do not omit any questions.
4. Drawing Charts and figures help score high marks.
5. Figures drawn should have titles.
6. Avoid long paragraphs. Short paragraphs with suitable sub-titles will fetch more marks.
7. Try to answer the questions in correct sequences. (i.e.) Answer the questions in the order in which they are arranged in the question paper.
8. Write the question numbers and sub-division numbers correctly as given in the question paper.
9. Leave some space between two answers.
10. Number of lines written on a page and the size of letters should be normal.
11. Short and simple sentences will minimize the probability of mistakes.
12. Write the Register Number, Subject Code and Subject Title correctly in the space allotted.
13. Mention the total number of pages written.
14. Avoid writing anything offensive or funny, which is outside the scope of your answer.
15. Revision of answers at the end is mandatory.

## **SCHOLARSHIP**

<b>Name of the Scholarship / Loan</b>	<b>Instituted by</b>	<b>Awarded to</b>	<b>Conditions if any</b>
BC /MBC Scholarship	Director of Backward Classes and Director of Most Backward Classes, Chennai.	BC / MBC students.	Annual Income of parents not exceeding Rs.1,00,000 /- p.a.
Govt. of India Post Metric Scholarship	Director of Adi - Dravida and Tribal Welfare office, Chennai.	SC / ST Students.  BC-Converted Christian	Annual Income of parents not exceeding Rs.2,50,000/-p.a.  Annual Income of parents not exceeding Rs.2,00,000/-p.a
NSP Scholarship	The Commissioner, Minority Welfare Office, Chennai.	BCM, Christianity.	Annual Income of parents not exceeding Rs.2,50,000/-p.a.
AICTE Scholarship	AICTE, Delhi	All category of Girl Students only	Annual Income of parents not exceeding Rs.1,50,000/-p.a.
NHFDC Scholarship	Dept. of Disability affairs, Ministry of Social Justice & Empowerment, Govt. of India, Delhi.	All category of Physically Challenged Students	Annual Income of parents not exceeding Rs.1,50,000/-p.a.

**Note: Students may approach the college office for further information**

## **LIBRARY RULES**

SSMIET takes pride in offering a fully Air-conditioned library with a collection of recent and relevant books in every subject by authors of national and international repute. A full range of service is provided in the Library, including reference, document delivery, scan and photocopy of materials, access to e-journals and browsing. To enhance the quality of learning and to reinforce research drive amongst the students, SSMIET subscribes outstanding printed and online journals. All copies are made available to both the teacher and the taught. Moreover, multifarious and multi-disciplinary titles are available for students to equip themselves with latest trends in technology and to ensure overall development of their personality. Competent teachers instill in the young minds the habit of reading all the dailies and magazines which transform the students into scholars.

Owing to the advent of technology and speed of process in the library system, all the functions are automated. Catalogue (**OPAC**) of the holdings is available for online access through web. For handling thousands of books and journals periodically, library automation has been evolved from the beginning.

## **Working Hours**

On all working days: 8.30 a.m. to 7.00 p.m.

## **Lending and Borrowing Books**

Borrowing of books is regulated as follows:

- Faculty : 8 Books
- Non-Teaching Staff : 2 Books
- I & II year Students : 2 Books
- III & IV year students : 3 Books
- ME students : 4 Books

## **Guidelines to the users:**

1. All the users must register their names while entering the library using their bar-coded ID cards.
2. ID cards are not transferable. Members are responsible for the books borrowed on their ID cards.
3. ID card has to be produced at the time of borrowing books.
4. The books borrowed have to be returned on or before the due date. Defaulters have to pay the prescribed fine for each book.
5. Loss of ID card should be reported immediately to the Librarian in writing.
6. As library is meant for silent reading and reference, the users are expected to maintain the same.
7. Personal belongings, text books and any printed materials cannot be taken inside the library. However, plain white sheets are allowed to take relevant notes.
8. Strict discipline must be maintained in the Library.
9. Students are instructed to handle books and reading materials very carefully. Marking in library books with pencil or ink, tearing the pages or spoiling the same in any other way will be viewed very seriously.
10. Damage to the properties inside the library will fetch a penalty - twice the cost of the materials.
11. Users should switch off lights and fans when not required or while leaving the reading hall.
12. Users are expected to keep the library and the campus neat and tidy.

## **Issue and Return of Books:**

1. A student is entitled to keep a book for 15 days from the date of issue. For staff members, the period of issue is three months.
2. Only one renewal can be done and books need to be physically presented for renewals.
3. Reference books, Periodicals and copies of University examination question papers will not be lent.
4. When books are issued, students should check the pages of the issued books and if pages are found missing, they should report the same to the Librarian before leaving the counter. While returning the books, if the pages are found missing, then the last borrower of the book shall be held accountable for the missing pages and shall accordingly be fined.
5. The Librarian may recall any book at any time even if the normal period of loan has not expired.
6. Absence to the college will not be permitted as an excuse for delay in returning the books.

## **Overdue Charges:**

1. For default of return of books on the due date, a fine of Rs.2/- per day/per book will be levied.

## **Loss of Books:**

1. Loss of books should be reported to the Librarian immediately in writing and the member should either replace it with another good copy of same edition or pay twice the cost of the book in addition to overdue charges.

## **No Due Clearance:**

1. Final year students must return the library books before the issue of Hall Tickets and get the 'No dues certificate' from the library. Rest of the students shall surrender all their books after the theory examinations.
2. 'No Dues certificate' must be obtained by a student, before he/she leaves the college.

## **SUGGESTION**

Members may suggest in writing to the Librarian about the purchase of any textbooks or reference books, which may or may not be available in the library or the books for which the number of copies may not be sufficient.



## **HOSTEL RULES**

Students who wish to stay in the hostel should apply in the prescribed application form. The hostel rules to be followed are:

1. Students should occupy only the room allotted by the Deputy Warden.
2. Students are responsible for cleanliness of their rooms.
3. Students are advised to take care of their valuables kept in the rooms. The college authorities will not be responsible for any loss of cash / valuables.
4. Students are instructed not to keep **jewels, camera** or any other valuables inside the hostel room.
5. Usage of mobile phone will be allowed only during the specified timings in the hostel with the permission of hostel authorities.
6. Students are not permitted to stay in the hostel during working hours without getting permission from the Warden or Deputy Warden.
7. Only parents and close relatives authorized by the parents will be allowed to meet the hostellers.
8. Parents are requested to give a list of authorized visitors / local guardians with photographs. Only those who are authorized by the parents will be permitted to visit the students in the hostel and to carry out other formalities in the absence of parents.
9. Students can entertain the visitors on holidays between 2.00 p.m. and 5.00 p.m.
10. Guests / Visitors / Local Guardians are not permitted to enter / stay in the hostels.
11. Day scholars are not allowed to visit the hostels on any account.
12. Students will be permitted to go home only with the consent of parents.
13. Students who have to go home during working days due to sickness, unforeseen circumstances, functions or ceremony must get prior permission from the Principal or Warden with the requisition from parents in person or through letter. The presence of local guardian is necessary in the absence of parents.
14. Inmates going out should report to the hostel authorities by the stipulated time, failing which they will be fined.
15. No refund will be paid to the hostel students if they leave the college in the middle of the year.

16. Students willing to attend the computer classes in the evening outside the college campus must get a letter from their parents stating that the college is not responsible for their ward's behavior and for whatever happens to them during that period. On such days, they have to make their own arrangement for their dinner, if they fail to turn up at the mess before 8.05 p.m.
17. For the purpose of laundry, only dhobis authorized by the college should be utilized.
18. Students should avoid wasting food, water and electricity.
19. Unauthorized electrical fittings and gadgets should not be used in the hostel rooms.
20. Students should refrain from antisocial and undesirable activities such as consumption of alcohol, tobacco, gambling, ragging etc.,
21. Students should not enter the hostel during working hours nor allow their day scholar friends inside their rooms. Students are instructed to adhere to the study timings, mess timings and telephone timings.
22. Attendance will be taken during the study hours. Any student found absent for three days continuously must bring their parents to ensure their stay in the hostel.
23. Students who do not pay hostel dues or are found guilty of misbehavior or bad conduct will be expelled from the hostel.
24. Prior permission of the Warden has to be obtained to go on any picnic or excursion. However, for any eventuality that may occur during picnic/excursion, the responsibility does not lie with the Institute/Institute authorities.
25. Ragging in any form is a cognizable offence and severely punishable as per the Supreme Court directives leading to expulsion from the Hostel and disciplinary action may culminate in his/her expulsion from the Institute as well. The Institute administration may report incidents of ragging to the Police for taking appropriate action.
26. All diners shall interact with the mess staff in the dining hall in a courteous manner. After eating food, diners shall wash the cup & plate and leave the waste food in the designated bins.
27. Students are allowed to go home once every month. On return, they have to produce the permission slip with the check out and check in time along with their parent's signature.

## **RIGHTS OF HOSTEL MANAGEMENT**

Any breach of these rules will invite an enquiry that will be conducted by the Hostel Management. If the student is found guilty, then the Hostel Management will take disciplinary action. Depending on the case, the management reserves the right to take direct disciplinary action that may result in expulsion from the hostel at short notice.

### **Study Timings:**

- Students should maintain absolute silence and are instructed to stay inside their respective rooms during the study hours - 8.30 p.m. to 11.00 p.m.
- Students are advised to utilize the morning hours for study.

### **Hostel Mess:**

Hostel mess is run by the management with the guidance of Warden/Deputy warden and student representatives. Mess charges are collected on annual basis at the time of admission every year.

### **Mess Timings**

	<b>Girls Hostel</b>	<b>Boys Hostel</b>
1. Breakfast :	7.50 a.m. – 8.20 a.m.	8.20 a.m. – 8.50 a.m.
2. Lunch :	12.35 p.m.– 1.20 p.m.	12.35 p.m. –1.20 p.m.
3. Tea :	4.30 p.m. – 5.00 p.m.	4.30 p.m. – 5.00 p.m.
4. Dinner :	7.00 p.m. – 7.30 p.m.	7.35 p.m. – 8.00 p.m.

**\*Mess timings may change subject to feasibility.**

## **TRANSPORT FACILITY**

- On working days, the transport is available on all routes covering Dindigul, Madurai, Palani, Natham, Eriyodu, Vadamadurai, Periakulam, Batlagundu and Nilakottai.
- During semester examinations, it is available only in limited number of routes.
- During coaching & special classes, buses are operated in limited routes depending upon students' strength.

## **COMPUTER CENTER AND LANGUAGE LABORATORY**

The computer center at SSMIET is well equipped with adequate number of latest systems. All the systems available in the campus are connected to internet through a dedicated broad band connection to ensure high speed internet connectivity. Students can browse all the information till 7.30 p.m. More than 22 system software packages and 50 application software packages are available for regular use in SSMIET campus.

The state of the art language laboratory is functioning with the guidance of language specialists to imbibe in students, the habit of self-learning. All the systems are of latest configuration with headphones and microphones for listening and practice.

**Students are advised to practice conversational English in the campus. This effort would enable them to enter the corporate world at ease**

- Develop a passion for English
- Be bold, confident and extrovert
- Encourage others also to talk in English
- Face the audience boldly, whenever opportunity arises for a presentation
- Follow role models and practice well

## **SOFT SKILLS AND COMMUNICATION SKILLS**

SSMIET would like to see that there is 100% placement with every batch and every year. In addition to the sound technical knowledge, the students need to have commendable communication skills. Communication is the process of transferring information from one entity to another; but communication skills are a set of important attributes that highlight one's personality. The Department of English has taken the responsibility to play the pivotal role in honing the communication skills of students. The Mission of the Dept. of English includes:

- To encourage and insist on the extensive use of English language.
- To adopt innovative, interactive and technology-driven teaching – learning process.
- To prepare and exploit the potential for placement.
- To arrange for personality development activities.

Language Lab has two sections (a) Computer Based Language Lab (b) Audio-visual Language Lab and they are extensively utilized for effective English language teaching and learning.

## **EMPLOYABILITY SKILLS**

- To help students know about career paths in their Engineering discipline.
- To help them identify their personality and skills that match career paths
- To instill more confidence for better placement in reputed companies
- To encourage students to take part in research & development activities

## **TRAINING AND PLACEMENT CELL**

The purpose of the Placement cell is to setup a roadmap in defining overall objective and processes of the Placement Department, and also to structure and streamline the roles and responsibilities of all the teams involved, in the major task of getting jobs for students.

The placement cell will ensure the following:

- To motivate and mould the students to attend the recruitment process on their own without any reluctance and inhibition
- To provide placement to all the bonafide and eligible students before they leave the campus
- To facilitate the students with a decent job opportunity in reputed companies
- To nurture and groom the students through strong skill sets which have an everlasting impact on their personality.

Training and Placement cell acts as an anchor in establishing a strong foothold for the technical professionals. Hence, academia and corporate should go hand-in-hand leveraging their values and enhancing their brand image.

An important parameter of success for any engineering college is its ability to offer corporate interface to its students. They acquire knowledge, practical inputs and ground realities of working environment before graduation. In an effort to make industry a partner in shaping future professionals, the college has established Training and Placement Cell. The cell will be in continuous touch with the companies and

actively get involved in strengthening the knowledge base of the students and healthy interaction with practicing professionals in companies.

The following initiatives / activities are practiced by SSMIET rigorously under Training and Placement Cell:

- Guest Lectures by experienced persons from Industry
- Organizing workshops / seminars periodically and invite the corporate people to deliver lectures and interact with the students.
- Industrial Visits
- Internship Programmes
- Pre-placement preparatory capsules
- Joint Faculty Development Programmes
- Panel Discussions
- CEO Interactions
- Live Projects and many more ...

SSMIET strongly believes that this focus would uplift the students in terms of practical exposure, professional maturity to understand companies and corporate world in a better way.

### **Policy for students:**

1. All the students, who want to avail the placement services, have to register with the Department of Placement and Training. Only registered candidates with complete details would be eligible to go through placement process.
2. Students should participate in all the training programmes organized on a regular basis by the Placement Department.
3. Students should realize the importance and relevance of English language and they should converse in English in the campus.
4. Students are expected to prepare a resume and submit it to the Department of Placement and

## Training.

5. Any student, who approaches the company officials for reevaluation of aptitude test, etc. or attempts any type of canvassing during the campus recruitment, will be disqualified from Training and Placement activities permanently.
6. Students can have the first job offer through the institute. It is the moral responsibility of the institute to provide job to all. “One Job to One Student” policy will apply to every candidate in this institute as we have to look after every student. However, a student who got the offer letter from Tier 2 or Tier 3 companies can take one more opportunity i.e. students can avail two offer letters.
7. Students are expected to follow basic decorum and values of SSMIET whenever they go out of the campus for selection process.
8. Students are expected to note that Placement service is a facility offered by the institution and it is the responsibility of the students to avail it. The decision regarding job offers is left to the discretion of the companies participating in the campus recruitment. At the end of the academic year, if any student is not placed, the Department of Placement and Training will extend support to such students, only for off-campus recruitment drives.
9. Students those who are not interested in placement, should give an undertaking with reasons and parent’s signature.

## **ENTREPRENEURSHIP DEVELOPMENT CELL**

### **Importance of EDC:**

The success of a nation relies on her prosperity which is achieved through a dynamic entrepreneurial cloud. In view of this, SSMIET has pre-empted by initiating an entrepreneurial venture for potential and determined business men and women.

Developing entrepreneurship skills will assess and enhance the following qualities: business mindset, self-worth and ability to control one's own life, self-awareness, self-management and personality, transfer of learning, motivation, teamwork, interpersonal communication, problem solving, creativity and vision to succeed.

To inculcate entrepreneurship qualities, motivate them to become entrepreneurs, create entrepreneurial engineering professionals in the campus; “Entrepreneurship Development Cell” at our institution functions from March 2014. Innumerable training sessions, simulations, guest visits and mentoring are the prime agenda of EDC.

## **COMMUNITY ACTIVITIES**

Community activities are encouraged in this campus. Service oriented community activities like Health Awareness Programmes, Yoga, Environmental Protection etc. provide opportunities for the students to improve their inter personal relationship to mingle with and serve the society. These activities endow the students with an opportunity for personality development and mould them as multidimensional personalities. As our campus is located in rural belt, to address the needs of the society, rural literacy program, cleanliness and hygiene and community services are undertaken by students through “**Humane League**” with the guidance of the faculty.



**SSM Institute of Engineering & Technology, Dindigul**  
**No Dues Form 2021-'22 (ODD)**

Name of the Student: ..... Reg. No: .....  
 Branch & Year: ..... I /II /III/ IV Section..... Hosteller / Day Scholar

Sl. No.	Subject code	Title	Faculty Signature with Name
1			
2			
3			
4			
5			
6			
7			
8			
9			

Library            AO            Mentor            Class in charge            Head of the Department

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**SSM Institute of Engineering & Technology, Dindigul**  
**No Dues Form 2021-'22 (EVEN)**

Name of the Student: ..... Reg. No: .....  
 Branch & Year: ..... I /II /III/ IV Section ..... Hosteller / Day Scholar

Sl. No.	Subject code	Title	Faculty Signature with Name
1			
2			
3			
4			
5			
6			
7			
8			
9			

Library            AO            Mentor            Class incharge            Head of the Department

# Notes

# Notes